

**International Women’s Insolvency and Restructuring Confederation
Network Annual Report
Year: January 1, 2011-December 31, 2011**

Network Annual Report	Network Guidelines
<p>1. Please provide a list of the Network’s Board of Directors (“Board”), including: Name Firm Years on Board (any position) When current position’s term expires Prior Network Positions</p> <p>Note: Template on following page</p>	<ul style="list-style-type: none"> ➤ Board to consist of no less than 3 officers. ➤ No individual can maintain the same position. on the Board for more than 6 years ➤ No individual may serve on the Board for more than 6 years (this requirement can be waived or modified).
<p>2. How many Board meetings were held this year? _____</p>	<ul style="list-style-type: none"> ➤ Board to hold meetings no less than 6 times each year.
<p>3. When were the last Board elections held? _____</p>	<ul style="list-style-type: none"> ➤ Elections to be held no less than bi-annually.
<p>4. How many events were held this year? _____ How many non-members attend your events on average? _____ Please attach a list of events held, noting: Date of Event Type of Event Partner Organization (if applicable) Sponsors (by name) Open to Non-Members (Yes/No) Designed for New Members (Yes/No)</p> <p>Note: Template on following page</p>	<ul style="list-style-type: none"> ➤ Network to have at least 3 events, 2 of which must be open to non-members. ➤ Network to obtain prior written Board approval for Network “Special Events” (as defined in handbook). ➤ Network to host at least 1 program to recruit new members. ➤ Network to participate in at least 1 regional event, or if the Network is a regional network, participate in a program with another Network, every 4 years.
<p>5. How many articles have been contributed to the newsletter this year? _____</p>	<ul style="list-style-type: none"> ➤ Network to submit no less than 1 article to the International Board's newsletter each year.
<p>6. How many members does the Network have? _____</p>	<ul style="list-style-type: none"> ➤
<p>7. Please attach the Network’s financial statement for the year (revenues and expenses)</p>	<ul style="list-style-type: none"> ➤ Networks to provide an accounting of income and costs on an annual basis.
<p>8. Has the network filed the yearly IRS tax form (U.S. Networks)? _____</p>	<ul style="list-style-type: none"> ➤ Networks with gross receipts less than \$50,000 need to file a 990-N, networks with greater than \$50,000 gross receipts need to file a 990-EZ or 990.
<p>9. Please attach a copy of the Network’s Rules of Operation, if they have changed</p>	
<p>10. Other information that would be helpful to the International Board including challenges faced by the Network and suggestions of any kind. _____ _____ _____</p>	

