Adding Content Instructions for IWIRC Website to Network Pages
- Only Network Chairs or Board members can add content
- Before adding content to a Network you must login

News
- To add an Announcement
- Click the News link in your Network page
- Click the "Create new content" button
- Select *Network Announcement*
- Add the title of the Announcement
- Add the date of the Announcement
- Add a teaser, a brief description or detail about the Announcement
- Add the Announcement
- Click Save

Photos
- To add a Photo Album
- Click the Photos link in your Network page
- Click the "Create new content" button
- Select *Network Photo Album*
- Add the title and the date
- Add a teaser, a brief description or detail about the photo album
- Enter your flickr account name then click "Load Albums"
- Select an album
- Add in the any description or detail about the photo album
- Click Save

Sponsors
- To add a Sponsor
- Click the Sponsors link in your Network page
- Click the "Create new content" button
- Select *Network Sponsor*
- In the title: add the company name
- Add the date
- Select the Sponsor Level
- Add the Sponsor's Name
- Add the Sponsor's Logo, click browse and select the logo file (see specs below)
- Add the Sponsor's website link
- Add the Sponsor's Company Summary
- Click Save

Resizing Sponsor Logos
The logo specs for the Sponsors logos are listed below:
- File Size: 200 pixels wide x 120 pixels high
- Resolution: 72 pixels/in
- File Type: RBG jpeg

You'll need an image editing application to resize the logos. For PCs Paint.net works well and it's free, you can download it:
http://www.getpaint.net/