



**IWIRC BOARD OF DIRECTORS
NOVEMBER 19, 2020 MEETING MINUTES**

The Meeting was called to order at 9:05 a.m. Board members in attendance are as set forth on Exhibit A hereto.

1. M. Pickett welcomed and thanked everyone for her service throughout this last year in difficult times.
2. **Approval of Minutes** - R. Evergreen moved to approve the October 6, 2020 Board Meeting minutes and M. Blacker seconded the motion. The Motion carried.
3. **Financial Update** – M. Kaufman provided an update on the finances of IWIRC. IWIRC is in a good position financially for the year. Currently, we are above budget given reduced expenses. Membership renewals are on track. M. Kaufman reminded everyone about the opportunity for 2021 sponsorships. We are currently at 50% of our sponsorship goal for 2021 (which was reduced as a result of COVID).
 - a. M. Hager questioned whether we are receiving push back from sponsors given that there are no in person conferences. M. Pickett reminded everyone about the modification of benefits and pivoting to provide sponsors benefits through social media to ensure that sponsors receive the benefit of their sponsorships, all of which have generally been well-received and sponsors continue to take advance of the virtual benefits.
4. **NCBJ Community Service Pledge** – S. Bedker provided an update on the community service projects that were supposed to occur as part of NCBJ in San Diego. Obviously, we were not in San Diego for NCBJ and could not work with the Monarch school – which IWIRC had been partnered with. The original intent was to provide school supplies, care program, etc., and interact with the children in person. Given COVID and cancellation of in person conference, IWIRC has pivoted to alternative ways it can assist the Monarch School. Based on discussions with the Monarch School, IWIRC learned the school is trying to provide \$25 Visa gift cards to each student for the holidays and was looking for monetary donations. The Executive Committee approved a donation of \$2000 to the Monarch school to assist in this project.
5. **New Networks** – E. Matsui provided an update on IWIRC’s newest network in South Korea, upcoming events for the network and integration with other Asian networks.
6. **New Network Development** - L. McKelvey provided an update on possible new networks in development, which include networks in New Zealand, Dubai, and in the U.S. in the Pacific Northwest (Washington, Oregon).

7. **Advisory Council** – M. Pickett provided an update on the Advisory Council and strategic items that the Advisory Council will be working on in 2021. M. Pickett reported that the Advisory Council has decided not to add members in 2021 since the group was slow forming and meeting at the start of 2020.
 8. **Rising Star Presentation** – The Rising Star Award presentation will be on December 15th at 9am EST – which will be the last IWIRC International event for the year. M. Pickett encouraged all board members to attend the award presentation and support the Rising Star Semi-Finalists.
 9. **2021 IWIRC Slate** – C. Basler provided an overview of the slating process and reminded everyone of the need to self-nominate since the majority of board roles are one-year terms. C. Basler introduced the 2021 Nominating Committee and the IWIRC 2021 Slate. C. Basler reported that the Executive Committee had approved the slate and called for a motion to approve the 2021 Slate. L. Banco moved to approve the 2021 Slate. C. Basler seconded the Motion and the Motion to approve the 2021 slate carried.
 10. **New Board Member Boot Camps** – M. Pickett encouraged the Board Members to attend Boot Camps. There are Boot Camps scheduled on December 7 and December 8 and new board members are only required to attend one of the sessions. Invitations for the Boot Camps will be circulated after the Board call today and materials will be distributed in advance of the Boot Camp.
 11. **Code of Conduct** - The IWIRC Code of Conduct will be implemented in January 2021 so all Board Members will be receiving the Code of Conduct to sign. It only needs to be signed once during a Board Member's service on the Board. The Code of Conduct will also be rolled out to the Networks and the Networks will be required to ensure that their local boards sign off and acknowledge board adherence to the Code of Conduct in each network's annual report.
- L. Blanco moved to adjourn the meeting and M. Kaufman seconded. The meeting was adjourned at 9:31 a.m.

Exhibit A – Board Members in Attendance

Valerie Bantner-Peo
Carrienne Basler
Camille Bent
Monica Blacker
Leyza Blanco
Kim Brown
Jodi Dubose
Mia Drennan
Kristin Eustis
Rosa Evergreen
Karen Fellowes
Hon. Elizabeth Gunn
Melissa Hager
Rebecca Hume
Stuti Jain
Margie Kaufman
Jenn Kimble
Eloise Matsui
Lauren McKelvey
Evelyn Meltzer
Kerri Mumford
Michelle Pickett
Chrissy Sanfellipo
Pooja Sinha
Sara Van Allen
Amy Vulpio
Blanche Zelmanovich
Shari Bedker